

Changing the display size of an equation using keys

To choose	Press
100%	CTRL+1
200%	CTRL+2
400%	CTRL+4
Redraw	CTRL+D
Show All	CTRL+Y

Aligning an equation using keys

To align	Press
Left	CTRL+SHIFT+L
Center	CTRL+SHIFT+C
Right	CTRL+SHIFT+R

To choose	Press
Math	CTRL+SHIFT+=
Text	CTRL+SHIFT+E
Function	CTRL+SHIFT+F
Variable	CTRL+SHIFT+I
Greek	CTRL+SHIFT+G
Matrix-Vector	CTRL+SHIFT+B

You can also use keyboard shortcuts to change the style assigned to the next character that you type. When you type the shortcut, the status bar tells you that a special mode is in effect. After you have inserted one character, Equation Editor reverts to the previous style.

To assign	Press
Symbol	CTRL+G
Matrix-Vector	CTRL+B

Inserting symbols in an equation using keys

Many symbols can be inserted using a CTRL+K, character sequence.

To insert	Representing	Press CTRL+K,
	Infinity	I
	Arrow	A
	Derivative (partial)	D
	Less than or equal to	<
	Greater than or equal to	>
	Times	T
	Element of	E
	Not an element of	SHIFT+E
	Contained in	C
	Not contained in	SHIFT+C

All of these symbols are characters from the Symbol font, so they can also be inserted by using their ALT key character codes.

Inserting templates in an equation using keys

Templates can be inserted using a CTRL+character combination or a CTRL+T, character sequence.

Note Some key combinations are not available with Windows NT.

To insert	Template	Press		
	Parentheses	CTRL+9	or	CTRL+0
	Brackets	CTRL+[or	CTRL+]
	Braces	CTRL+{	or	CTRL+}
	Fraction	CTRL+F		
	Slash fraction	CTRL+/		
	Superscript (high)	CTRL+H		
	Subscript (low)	CTRL+L		
	Joint sub/ superscript	CTRL+J		
	Integral	CTRL+I		
	Absolute value	CTRL+T,		
	Root	CTRL+R		
	nth root	CTRL+T, N		
	Summation	CTRL+T, S		
	Product	CTRL+T, P		
	Matrix template 3X3	CTRL+T, M		
	Underscript (limit)	CTRL+T, U		

Applying embellishments in an equation using keys

You can attach an embellishment to the character to the left of the insertion point with keyboard shortcuts.

To apply	Description	Press
	Overbar	CTRL+SHIFT+HYPHEN
	Tilde	CTRL+SHIFT+~
	Arrow (vector)	CTRL+ALT+HYPHEN
	Single prime	CTRL+ALT+'
	Double prime	CTRL+SHIFT+''
	Single dot	CTRL+ALT+PERIOD

Adjusting the spacing between elements in an equation using keys

To nudge	Press
Left by 1 pixel	CTRL+LEFT ARROW
Right by 1 pixel	CTRL+RIGHT ARROW
Down by 1 pixel	CTRL+DOWN ARROW
Up by 1 pixel	CTRL+UP ARROW

Accessing the Equation Editor toolbar using keys

To	Press
Move to toolbar	F2
Display a palette	UP OR DOWN ARROW
Select a palette item	UP, DOWN, LEFT, OR RIGHT ARROW
Move to the next or previous palette	LEFT OR RIGHT ARROW
Insert selected palette item	ENTER